

HARTFORD CITY MISSION 2012 SUMMER INTERNSHIP APPLICATION

Thank you for your interest in becoming a part of the **Hartford City Mission** team! We want you to know that the information you share on this application will be kept confidential and only shared with appropriate HCM leadership. Please respond thoroughly, honestly, and prayerfully (*several questions have more to do with placement and preparation for the summer rather than with acceptance*).

All applications must be received by **Monday January 16, 2012**.

After HCM leadership receives and reviews your application, you will be contacted for a brief phone interview.

HCM leadership will notify you of your selection by no later than February 20, 2012.

If you have any questions, please contact Amy Jarvis at (860) 246-0132 or AmyJ@HartfordCityMission.org.

Send the completed application to:

Hartford City Mission
Summer Internship Program
P.O. Box 320397
Hartford CT, 06132

Or please fax to Hartford City Mission
Attn. Summer Internship Program
860-216-2152.

HARTFORD CITY MISSION

2012 SUMMER INTERNSHIP APPLICATION

Please write legibly or type, use backs of pages or separate sheets as necessary.

General Information

Last Name	First Name	Male/Female
Date of Birth	City of Birth	State/Country
Daytime Phone	Evening Phone	Email

Current Address (if student, give school address)

Street & Box#	City	State	Zip Code
Date this address will be good until:			
School Name (if applicable):		Current Year in School:	

Permanent / Home Address

Street & Box#	City	State	Zip Code
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Employment Information

Work Status: part-time/full-time	Employment From:	To:
Current/Last Employer:	Position:	
Supervisor Name & Phone:		

(List other recent employment information on the back of this page as appropriate.)

Faith and Ministry Experience:

1) On the back of this page, please share some about your story of becoming a follower of Jesus Christ, including a few key turning points on your spiritual journey.

2) What spiritual disciplines encourage your growth and transformation?

3) Describe your church or college fellowship (including name, city, state) and your involvement in its ministry.

4) Describe any past experience working with children or youth, including the organizations you worked with, your specific role, and when/how long you were involved.

5) Describe any past experience working in an inner-city environment, including the organizations you worked with, your specific role, and when/how long you were involved.

6) Describe any past experiences where you have been in a leadership position in a church or para-church ministry setting (including leading Bible studies, Sunday School, campus ministry, VBS activities or anything similar).

7) Describe any past experience living in close community with others.

8) Tell about a time you had a conflict with a peer, illustrating how you prefer to resolve conflict.

9) How do you anticipate serving in Hartford this summer will help you discern your future direction beyond this summer?

10) What concerns do you have (if any) about living and working in inner-city Hartford? Do your parents or guardians have any concerns for you?

Skills and Gifts

1) What is your current understanding of what spiritual gifts God has given you, and how are you currently using these gifts?

2) List and describe the specific strengths that you would bring to the role of an HCM staffer.

3) List and describe the specific areas in which you think you would be particularly challenged as an HCM staffer.

4) Describe a time when you planned and executed an event/presentation for or in front of a large group (20+) people; for a small group (-20) of people.

5) Please rate yourself in the following areas by checking the appropriate column:

Skill/Gift	Not a skill Area of mine	Fair	Good	Very Strong
Leadership				
Presenting or Teaching				
Verbal/Interpersonal Communication				
Written Communication				
Organizing and Planning				
Administration				
Discipling Others				
Multi-tasking				
Vocal/Instrumental Music				
Working with a Team				
Working Independently				
Working within Tight Timeframes				
Planning and Leading Games				

6) Describe any unique or special talents, skills, or experience you have (i.e., fluent in Spanish, play guitar, good with computers, etc.).

7) Do you anticipate the fundraising requirement will be a particular challenge for you?

Logistical Information

- 1) Do you believe that you are legally eligible to work in the United States? Y / N
- 2) Do you have a valid U.S. driver's license? Y / N
- 3) Do you plan to bring a vehicle for the summer? Y / N
- 4) Are you willing & able to commit to being in Hartford during the full ten week period indicated? Y / N

References

Please list three people, including one pastor, college minister, or spiritual mentor, and one peer, who have known you for at least one year and who would be able to attest to your character and to your ability to work with children. Ask each of your references to fill out the attached recommendation (you may also e-mail the form), then send directly to the address or fax listed on page 1 this application. These forms must be received by Hartford City Mission no later than **Monday January 16, 2012**.

Name	Length of time known:		
Address	City	State	Zip
Home Phone	Email		
Relationship with Reference			

Name	Length of time known:		
Address	City	State	Zip
Home Phone	Email		
Relationship with Reference			

Name	Length of time known:		
Address	City	State	Zip
Home Phone	Email		
Relationship with Reference			

If there is any additional information that you would like to share with HCM as we consider your application, please feel free to include it here:

Applicant's Statement:

This information contained in this application is correct to the best of my knowledge.
Yes ___ No ___

Signature of Applicant _____ Date _____