



## **Arts & Crafts Station Leader Job Description**

The **Arts & Crafts Station Leader** is responsible for implementing the camp curriculum in a way that helps campers to understand their inherent value as children of God. They are also responsible for the safety and well-being of the campers while they are in their station. All station leaders are expected to embody our values of empowering leaders by guiding Leaders in Training (L.I.T.s) in learning to lead.

**Reports to:** Camp Noah Assistant Director of Curriculum.

### **Qualifications:**

- You must be a Christian;
- You must be presently an active member of or regularly attending a Christian church
- You must have turned 20 by December 31, 2018 or at least two years removed from high school at the start of camp
- You must have a passion for working with children in urban, under-resourced communities
- You must be highly self-motivated, organized, flexible, and able to work independently
- Preferred: Experience leading elementary and middle school aged children in arts & crafts

### **Responsibilities:**

- Develop critical discipling relationships with children in camp
- Work with the camp team including Team Leaders, L.I.T.s and leadership staff in implementing the curriculum and behavior system to ensure a safe, fun environment
- Help guide the L.I.T.s to have a deeper understanding of teaching and leadership
- Know, enforce and follow all safety guidelines at Camp Noah
- Know and ALL emergency procedures related to Camp Noah
- Participate in regular camp team meetings
- Plan, organize and execute pre-planned curriculum for all age groups
- Teach and lead the arts and crafts lesson and activities (small group)
- Help to display campers artwork
- Identify any supply needs and notify Curriculum Assistant director
- Alert leadership staff of any building/maintenance issues
- Keep station room clean and organized
- Have all supplies set up and ready to go before the start of camp each day
- Other duties that may be assigned

**DATES:** Wednesday, June 12<sup>th</sup> through Saturday, August 3<sup>rd</sup> (7<sup>1/2</sup> weeks)

**COMPENSATION:** Starts at \$300/week. There will be no work or pay for the July 4 holiday.

**FUNDRAISING:** Upon accepting this summer position, you must commit to partner with HCM to try to raise \$2,250 in support by June 1<sup>st</sup> to assist in financing HCM's payroll expenses associated with your position. Any additional funds raised will be used by HCM to further diffuse staff-related expenses.

In order to accomplish this goal you will be asked to do the following:

- Write a personal intro paragraph to HCM's summer staff fundraising letter
- Provide HCM with at least 20 new addresses to send your fundraising letter to
- Use your social media network to promote giving to HCM on your behalf

If by June 2<sup>nd</sup>, you partnered with us in the three ways listed above but have still fallen short of the fundraising goal we will require you to send out an additional 10 fundraising letters and make 2 social media posts.

You are not alone in this! We believe in God's provision for you even if you aren't sure how it might happen. Please do not let the fundraising requirement stop you from applying. We have had great success helping interns reach this goal in the past and are committed to helping you succeed also. Ultimately, this is just one of many ways in which you will have to trust in God's provision during this process.

#### **About Hartford, Connecticut:**

While it is the capital city of one of the wealthiest state in the country, Hartford was listed as one of the ten poorest cities in the United States during the early 2000s. In 2009, 38.5% of city residents were living below the poverty line. Once a neighborhood predominantly populated by Jewish families, Hartford's North East Neighborhood is now approximately 70% Black or African American, with a large number having a West Indian or Caribbean descent. Another 17% of the remaining residents classifying themselves as Hispanic or Latino. Only about 60% of adults in the North East neighborhood have completed high school and only 5% have graduated from college. Hartford has a rich history as one of the oldest cities in the US, and is nicknamed the 'Insurance Capital of the World'. Following the Civil War, Hartford was the wealthiest city in the country. The City boasts the oldest public art museum in the US, the oldest public park, and the oldest continuously-published newspaper.

More information about Hartford City Mission can be found at [www.HartfordCityMission.org](http://www.HartfordCityMission.org)