

HARTFORD CITY MISSION

Summer Internship Job Description

Since 1998 Hartford City Mission (HCM) programs have met the needs of underserved North Hartford children and families through character development, academic support, and building connections with families, schools, and local churches to create a successful life path for youth growing up in a culture of generational poverty. Each summer, HCM hires a team of interns to work alongside the North Hartford community at Camp Noah, a half-day summer camp for children in grades 1-8.

Qualifications:

- Excited by the opportunity to live out your Christian faith serving children and families in an urban environment.
- Motivated to work in collaborating with HCM, your local church, and individuals to raise funds in support of the internship experience.
- Ability to work in a team oriented environment, living as roommates with at least 3 other interns and Summer Camp staff.
- Self-motivated, organized yet flexible, and able to work independently to meet deadlines.
- At least 20 years of age as of 12/31/17, or two years removed from high school as of 6/30/17.

Responsibilities:

- Under the direction of HCM's Summer Camp Directors, lead and prepare one of the four rotating stations (Bible, games, theatre/arts, music and memory) as well as other daily Summer Camp activities.
- Assist in supervision and collaborate with high school Camp Counselors (Steer Leaders).
- Participate in regularly scheduled team meetings, Bible study, and discussions on Christian community development.
- Mentor and disciple children through relationship building at Camp Noah, and visiting families in their homes.
- Bi-weekly intern training sessions with local community partners.
- Perform duties such as leading field trips, volunteering at weekly Young Life meetings, and other potential duties associated with HCM's ministry outreach.

Dates: Monday June 5th through Monday, July 31st (8 weeks)

Housing: Interns are provided with furnished housing at the HCM ministry house.

Compensation: \$300 per week. (not including food, travel, and other incidental living expenses).

Fundraising: Interns are expected to work with HCM to raise at least \$2,400 by 6/1/2016. In order to accomplish this goal you will be asked to do the following:

- Write a personal intro paragraph to an HCM's internship fundraising letter
- Provide HCM with at least 20 new addresses to send your fundraising letter to
- Use your social media network to promote giving to HCM on your behalf

You are not alone in this! We believe in God's provision for you. Do not let the fundraising requirement stop you from applying. We have had great success helping interns reach this goal and are committed to helping you succeed.

For more information on Hartford City Mission please visit www.HartfordCityMission.org.